

Town Clerk staffing and compensation Survey (Requested by Somers, CT in December 2024)

1. Town _____
2. Town's Population _____
3. Town's Mil rate _____
4. Town Clerk, (Elected or Appointed) _____
5. What certifications do you have? (None, CMC, CTTC, MMC, MCTC) _____
6. How many years as Town Clerk? _____
7. How many years of post-High School education? _____
8. Annual Salary _____
9. Annual cost of benefits _____
10. Assistant Town Clerk, (FT or PT) _____
11. Number hours worked per week? _____
12. What certifications do they have? (None, CMC, CTTC, MMC, MCTC) _____
13. How many years of post High School education? _____
14. What is the hourly rate of pay? _____
15. How many years as Assistant? _____
16. Annual cost of benefits? _____
17. Is there additional staff (beyond TC and Assistant TC)? _____
18. How many hours a week do they work? _____
19. What is the annual payroll cost of additional staff _____
20. What is annual benefit expense of additional staff? _____
21. Would you like to receive a copy of the survey results? _____